



Agenda Item Form

Agenda Date: MAY 4, 2004

Districts Affected: All

Dept. Head/Contact Information: Byron E. Johnson

Type of Agenda Item:

- | | | |
|------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input checked="" type="checkbox"/> Other <u>EMERGENCY</u> | | |

Funding Source:

- ☒ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☐ Other Source: _____

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Emergency request for Household Hazardous Waste Event

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Statutory or Citizen Concerns:

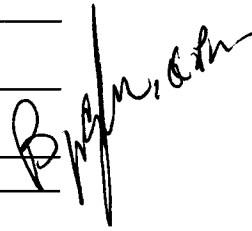
Departmental Concerns:

*

DATE: April 28, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038

CITY CLERK DEPARTMENT

2004 APR 29 PM 1 36



Please place the following item on the **CONSENT** agenda for the Council Meeting of **MAY 04, 2004.**

Item should read as follows:

Department:	<u>Solid Waste Management</u>
Funding source:	<u>Solid Waste Management</u>
Total award:	<u>\$15,000.00</u>

Request that Mayor and Council authorize the Director of Purchasing, on the issuance of a
Emergency Purchase Order to Rinchem Company Inc. in the amount of \$15,000.00
estimated for Household Hazardous Waste Disposal Events through May, 2004
(approximately 1 event).

Request is due to the termination of current contract. The procurement is necessary to
preserve or protect the public health or safety of the municipality's residents. The
Purchasing Department has received five bids which are currently under evaluation and
pending award.

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: MAY 04, 2004

PURCHASING DEPARTMENT

DATE: April 27, 2004
TO: City Clerk
FROM: Byron E. Johnson

Byron E. Johnson

Ray Heredia

Ray Heredia

PURCHASING DEPARTMENT

4308/4316

Please place the following item on the CONSENT Agenda for the
Council Meeting of May 4, 2004.

Item should read as follows: Request that Mayor and Council authorize the Director of Purchasing, on the issuance of a Emergency Purchase Order to Rinchem Company Inc. in the amount of \$15,000.00 estimated for Household Hazardous Waste Disposal Events through May, 2004 (approximately 1 event).

Request is due to the termination of current contract. The procurement is necessary to preserve or protect the public health or safety of the municipality's residents. The Purchasing Department has received five bids which are currently under evaluation and pending award.

Amount \$15, 000.00 Estimated

Fund Source: Solid Waste Management

Department: Solid Waste Management

SPECIAL INSTRUCTIONS:

City Clerk's Use

ITEM NO. _____